

These minutes are draft until approved by the Parish Council.

FLAGG PARISH COUNCIL

Minutes of the Parish Council Meeting held Tuesday 11th September 2018

Present: Parish Councillors, Jean Dicken (Chair), Mavis Mycock (Vice Chair) Sue Waldron, Sue Naylor.

Members of the Public were present (as below).

S Mansfield (Clerk of Flagg Parish Council);

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 11/09/18/01	The Chair declared the meeting open at 7:35 pm. Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting. Councillor Val Palfreyman had sent apologies prior to the meeting. Members of the public were present and identified themselves to the Clerk. All were known to Parish Councillors;
Agenda item 2	Variation of Order of Business
Minute 11/09/18/02	There were no requests to vary the order of business.
Agenda item 3	Declarations of Member's Interests
Minute 11/09/18/03	There were no declarations of interests.
Agenda item 4	Determination of Confidential Items
Minute 11/09/18/04	As members of the Public were present this item was determined but it was resolved that there were no confidential items on the agenda.
Agenda item 5	Minutes of the meeting held Tuesday 10th July 2018
Minute 11/09/18/05	The minutes of the previous meeting were confirmed with minor modifications. Proposed Councillor Mavis Mycock, seconded by Councillor Jean Dicken, signed by the Chair Councillor Jean Dicken.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 11/09/18/06	6.1) Some modifications required. 6.2) ST (blue marks on manholes) are planning future works but households not yet notified.
Agenda item 7	Public Speaking
Minute 11/09/18/07	None
Agenda item 8	Managed Works
Minute 11/09/18/08	8.1) The coin collecting box suggested by the Clerk was deemed unsuitable. A more robust type is needed. 8.2) Mr Lomas should be asked again to clear road adjacent to Dalehead Farm 8.3) Put 8 inch square defib signs 8.4) Order correct paint for K6 phone box and Mr Alan Butterwick will paint it. 8.5) Another Defib training session can be provided by Mr Waldron and Councillor Sue Waldron with register the site of the defib with East Midlands Ambulance Service. 8.6) Following an accident involving a child in the car it was suggested that the Clerk should write to the school proposing that a project for the children to draw up some road safety

	signs which the Parish Council will laminate and display along the road sides.																				
Agenda item 9	Reporting of Highway Defects																				
Minute 11/09/18/09	9.1) Send letter to DCC Highways regarding lighting fault reports taking a long time to be actioned.																				
Agenda item 10	Policies and Procedures.																				
Minute 11/09/18/10	10.1) It was proposed by Councillor Sue Waldron and seconded by Councillor Mavis Mycock that the following policies are approved by the Parish Council. The meeting unanimously approved this proposal covering; http://flagg-pc.org/risk-management http://flagg-pc.org/human-resources http://flagg-pc.org/privacy-policy http://flagg-pc.org/policies																				
Agenda item 11	Planning																				
Minute 11/09/18/11	Planning: 11.1) No new planning applications were reviewed.																				
Agenda item 12	Chair's Announcements																				
Minute 11/09/18/12	None																				
Agenda item 13	Updates from the Clerk including Correspondence Received																				
Minute 11/09/18/13	The Clerk tabled correspondence from 13.1) Waste and recycling – Area Community Forum 13.2) Action Grants for healthy lifestyle projects.																				
Agenda item 14	Finance																				
Minute 11/09/18/14	<p>1) Current Account balance stands at £ 4071.4 from latest bank statement at 3rd August 2018.</p> <p>2) Cash Account Balance, in three sums, £14.88 + £3.88 +£1.12 = £19.88</p> <p>3) The following expenditure was approved:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>000291</td> <td>E A Fitzgibbon</td> <td>Audit Fee</td> <td>£70.00</td> </tr> <tr> <td>000290</td> <td>HMRC PAYE</td> <td>PAYE liability to 30th September 2018</td> <td>£20.60</td> </tr> <tr> <td>000289</td> <td>S W Mansfield (Clerk)</td> <td>Salary to 30th September 2018</td> <td>£82.41</td> </tr> <tr> <td>000292</td> <td>DM Payroll Services</td> <td>Payroll half yearly fee</td> <td>£31.50</td> </tr> </tbody> </table> <p>4) The following income was reported by the Clerk None</p>	Chq No	Payee	Item	Amount	000291	E A Fitzgibbon	Audit Fee	£70.00	000290	HMRC PAYE	PAYE liability to 30 th September 2018	£20.60	000289	S W Mansfield (Clerk)	Salary to 30 th September 2018	£82.41	000292	DM Payroll Services	Payroll half yearly fee	£31.50
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Agenda item 15	Date and time of next meeting																				
Minute 11/09/18/15	Next meeting date and time was agreed as Tuesday November 13th 2018 at 7:30pm in the Village Hall. The meeting was closed at 20:20 hours.																				
Agenda item 16	AOB																				
Minute 11/09/18/16	None.																				