

## FLAGG PARISH COUNCIL

### Minutes of the Parish Council Meeting held Tuesday 2<sup>nd</sup> July 2019

**Present:** Parish Councillors, Andrew Mycock, Lee Capper, Susan Waldron.

Parish Councillors Anna Mycock, Jonathan Morgan had sent apologies.

Principal Councillors – None from D.D.D.C. or D.D.C.

Members of the Public were present; 6 members of the public.

S Mansfield (Clerk of Flagg Parish Council);

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 02/07/19/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting. Members of the public were present and identified themselves to the Clerk. All were known to Parish Councillors. The Clerk declared the meeting open at 7:30 pm.
Agenda item 2	<b>Variation of Order of Business for election of Officers</b>
<b>Minute</b> 02/07/19/02	This being the first meeting of the newly elected Council the first item of business was election of the Chair and Vice Chair. The Clerk called for nominations for Chair and Vice Chair of the Parish Council. Councillor Susan Waldron nominated Councillor Andrew Mycock who was unanimously elected as Chair. Councillor Lee Capper nominated Councillor Sue Waldron as Vice Chair who was unanimously elected as Vice Chair of the Parish Council.
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 02/07/19/03	None
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 02/07/19/04	As members of the Public were present this item was determined but it was resolved that there were no confidential items on the agenda.
Agenda item 5	<b>Minutes of the meeting held Tuesday 12<sup>th</sup> March 2019</b>
<b>Minute</b> 02/07/19/05	The minutes of the previous meeting were confirmed by Councillor Sue Waldron being the only member of the current Parish Council present at the meeting in March.
Agenda item 6	<b>Matters arising from minutes of previous meeting</b>
<b>Minute</b> 02/07/19/06	6.1) none
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 02/07/19/07	7.1) Members of the public contributed to the assessment of road defects in the Parish which are reported in minute 02/07/19/09
Agenda item 8	<b>Managed Works</b>
<b>Minute</b> 02/07/19/08	8.1 ) Mr Robert Thompson had completed the refurbishment and repainting of the telephone kiosk. The Clerk was requested to thank Mr Thompson for his good work on behalf of the Parish Council. 8.2) The Clerk was instructed to continue with the plans of the previous Parish Councillors and place a collection box, set in concrete on the car park, for car parking donations. 8.3) The new Parish Councillors confirmed that they would fully support Mrs Brown, the Headteacher

	of the Nursery School in erecting the road safety signs made by the children. The correspondence from the Police, the nursery school and other road safety agencies were discussed. It was felt that the parking by visitors and parents should also be reviewed as inconsiderate parking could also be a contributing factor in compromising child safety on the Main Road.
Agenda item 9	<b>Reporting of Highway Defects</b>
Minute 02/07/19/09	<p>9.1) There are potholes between Pasture Lane and Townhead. Also near Moor View Farm and on Stonebench Lane.</p> <p>9.2) There has been flooding down to Knotlow Farm.</p> <p>9.3) The road sign to Monyash has been pulled up and thrown in the field.</p> <p>9.4) There was a car accident at Y junction and the debris is still lying there since mid June.</p> <p>9.5) The street light is out opposite Barbara's house.</p> <p>9.6) The road markings on Main Road are rubbing out.</p>
Agenda item 10	<b>Policies and Procedures.</b>
Minute 02/07/19/10	<p>10.1) The Parish Councillors were all duly elected on the 26<sup>th</sup> June and the Acceptance of Office forms and declarations of pecuniary interest forms are to be collected and passed to DDDC.</p> <p>10.2) The payment of all prior year PAYE tax liabilities was unanimously approved by the meeting.</p> <p>10.3) The Clerks remuneration was reviewed. The Clerk in the role of RFO was eager to ensure compliance with all employment legislation but to not increase the pressure on the current years precept of £1500.00</p> <p>It was agreed that the Clerk's working hours would be reduced to 4.25 per month. This would enable the Parish Council to pay holiday pay, employer's pension contribution and statutory sick pay if necessary, so as to be in compliance with all applicable laws. This situation can be reviewed by the Parish Council at the time the next year's budget is discussed.</p>
Agenda item 11	<b>Planning</b>
Minute 02/07/19/11	<p>Planning:</p> <p>11.1) <a href="#">NP/DDD/0619/0694 The Green Main Road Flagg</a> The proposed use is as a dwelling house as defined by Class C3(b) of the Town and Country Planning (Use Classes) Order 1987 (as amended) and no material change of use will take place from the existing lawful use within Class C3(a) of that Order. 28 Jun 2019. It is not clear what kind of application this – Clerk to look into it.</p> <p>11.1.2) <a href="#">NP/DDD/0619/0610 Holly Tree Barn Main Road Flagg</a> Variation of Condition 6 of NP/DDD/0216/0168 (Single storey front extension to dwelling) to change from wooden to UPVC construction of doors and window in the new building and all existing doors and windows. 18 Jun 2019 - No comments required from the Parish Council.</p> <p>11.1.3) <a href="#">NP/DDD/0619/0583 Plough Station Flagg</a> Single storey rear extension to replace existing conservatory 05 Jun 2019- No objections from the Parish Council.</p>
Agenda item 12	<b>Chair's Announcements</b>
Minute 02/07/19/12	12.1) None
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>
Minute 02/07/19/13	<p>13.1) The Annual Governance Statement was approved by the meeting and signed by the Chair and the Clerk /RFO.</p> <p>13.2) The Accounting Statement was approved by the meeting and signed by the Chair and the Clerk /</p>

	<p>RFO.</p> <p>13.3)The Certificate of Exemption was approved by the meeting and signed by the Chair and the Clerk /RFO.</p> <p>13.4) The Cycle Race was reviewed and it was felt that it had gone smoothly with the organisers of the race being very helpful. It was felt that this event is good for the village as some local people participated and most people were positive about it being held again in the village hall. It was hoped that the organisers would keep up good communications with the residents whose access may be affected during the event.</p> <p>13.5) The Clerk requested that the Parish Councillors agree the schedule of the insurance cover in force by Came &amp; Co insurance. The Clerk had arranged this cover when Community Lincs (the previous insurers) ceased provision of any Parish Council's insurance cover. The parish Councillors unanimously agreed that the cover should continue and that the invoice from Came &amp; Co should be paid in this meeting.</p> <p>13.6) It was proposed that a letter of thanks be sent to each of the retired Parish Councillors for their service to the community. The clerk was pleased to prepare letters for approval by the next meeting.</p>																																				
Agenda item 14	<b>Finance</b>																																				
Minute 02/07/19/14	<p>14.1) <b>Current Account balance stands at £4,648.04</b> - bank statement at 3<sup>rd</sup> May 2019.</p> <p>14.2) <b>Cash Account Balance £3.02p.</b></p> <p>14.3) <b>The following expenditure was approved:</b></p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>000305</td> <td>PPPF</td> <td>Annual Subscription</td> <td>£6.00</td> </tr> <tr> <td>000306</td> <td>E A Fitzgibbon</td> <td>Audit Fee</td> <td>£70.00</td> </tr> <tr> <td>000307</td> <td>Flagg Village Hall</td> <td>Annual use of hall</td> <td>£108.00</td> </tr> <tr> <td>000308</td> <td>Came &amp; co.</td> <td>Annual Insurance Premium</td> <td>£218.00</td> </tr> <tr> <td>000309</td> <td>S W Mansfield (Clerk)</td> <td>Holiday Pay to 31<sup>st</sup> March 2019</td> <td>£57.50</td> </tr> <tr> <td>000310</td> <td>S W Mansfield (Clerk)</td> <td>Salary April/May2019 and pension to 31/03/2019</td> <td>£94.20</td> </tr> <tr> <td>000311</td> <td>HMRC PAYE</td> <td>PAYE liability to 31<sup>st</sup> March 2019</td> <td>£23.40</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td>£577.10</td> </tr> </tbody> </table> <p>14.4) <b>The following income was reported by the Clerk</b>                  During the period 5<sup>th</sup> April 2019 to 3<sup>rd</sup> May 2019;                  precept received of £1500.00</p>	Cheque No	Payee	Item	Amount	000305	PPPF	Annual Subscription	£6.00	000306	E A Fitzgibbon	Audit Fee	£70.00	000307	Flagg Village Hall	Annual use of hall	£108.00	000308	Came & co.	Annual Insurance Premium	£218.00	000309	S W Mansfield (Clerk)	Holiday Pay to 31 <sup>st</sup> March 2019	£57.50	000310	S W Mansfield (Clerk)	Salary April/May2019 and pension to 31/03/2019	£94.20	000311	HMRC PAYE	PAYE liability to 31 <sup>st</sup> March 2019	£23.40	Total			£577.10
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Agenda item 15	<b>Date and time of next meeting</b>																																				
Minute 02/07/19/15	<p>Next meeting date and time was agreed as Tuesday 3<sup>rd</sup> September at 6:30pm in the Village Hall.</p> <p>The meeting was closed at 21:15 hours.</p>																																				
Agenda item 16	<b>AOB for inclusion on next agenda</b>																																				
Minute 02/07/19/16	<p>The Green children's home planning application.</p> <p>Correspondence by the Clerk to the Peak Park legal department.</p>																																				