

These minutes are draft until approved by the Parish Council.

FLAGG PARISH COUNCIL

Minutes of the Parish Council Meeting held Tuesday 21st January 2020

Present: Parish Councillors; Andrew Mycock, Lee Capper, Susan Waldron, Anna Mycock.

Principal Councillors – None from D.D.D.C. or D.C.C.

Members of the Public were present all known to Councillors.

S Mansfield (Clerk of Flagg Parish Council);

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 21/01/20/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting except Cllr Jonathan Morgan who had sent apologies. Members of the public were present and identified themselves to the Clerk. All were known to Parish Councillors. The Chair declared the meeting open at 6:30 pm.
Agenda item 2	Variation of Order of Business for election of Officers
Minute 21/01/20/02	None
Agenda item 3	Declarations of Member's Interests
Minute 21/01/20/03	New forms were available from DDDC.
Agenda item 4	Determination of Confidential Items
Minute 21/01/20/04	As members of the Public were present this item was determined but it was resolved that there were no confidential items on the agenda.
Agenda item 5	Minutes of the meeting held Tuesday 19th November 2019
Minute 21/01/20/05	The minutes of the previous meeting were confirmed, proposed by Councillor S. Waldron and seconded by Councillor Lee Capper.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 21/01/20/06	6.1) Grafika now has been given cheque. 6.2) Cards have been sent to retired Councillors.
Agenda item 7	Public Speaking
Minute 21/01/20/07	7.1) Members of the public contributed to the assessment of road defects in the Parish which are reported in minute 21/01/20/09
Agenda item 8	Managed Works
Minute 21/01/20/08	8.1) Car park cash collection box is on order. 8.2) There is still a bottleneck of parked cars at the time the school bus arrives. The wall mural is to be mounted on the Village Hall – Lee Capper and Steve Mansfield to manage this.
Agenda item 9	Reporting of Highway Defects
Minute 21/01/20/09	9.1) Clerk is to follow up on other reports made previously. 9.2) The lane by the Parish Council land has had only two of the many potholes patched. 9.3) Collapsed road by Hubberdale Farm has been attended to on the 20 th January. 9.4) No work has been done on Mycock Lane.

Agenda item 10	Policies and Procedures.																
Minute 21/01/20/10	10.1) New signatories for Bank Account- forms filled in by Andrew Mycock and Jonathan Morgan																
Agenda item 11	Planning																
Minute 21/01/20/11	Planning: 11.1) .NP/DDD/0619/0694 The Green Main Road Flagg The proposed use is as a dwelling house as defined by Class C3(b) of the Town and Country Planning (Use Classes) Order 1987 (as amended) and no material change of use will take place from the existing lawful use within Class C3(a) of that Order. 03 Oct 2019. Still no decision																
Agenda item 12	Chair's Announcements																
Minute 21/01/20/12	12.1) The Chair invited Mr Dominic Watts to address the meeting on the subject of the Flagg Annual Cycle Race. 12.1.1) The Police and DCC Highways have both requested that the road be closed during the races which will be held on the 10 th May 2020 and the 7 th June 2020, both from 10am for approximately 2 hours duration before road is opened again. It is expected that there will be 100 entrants.																
Agenda item 13	Updates from the Clerk including Correspondence Received																
Minute 21/01/20/13	13.1) Clerk to send to Dominic Watts the DCC Highways contact email for Isobel Mulligan.																
Agenda item 14	Finance																
Minute 21/01/20/14	14.1) Current Account balance stands at £3629.03 - bank statement at 3rd January 2020. 14.2) Cash Account Balance £3.02p. 14.3) The following expenditure was approved: (but not paid due to lack of signatories) <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <thead> <tr> <th style="text-align: left;">Cheque No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>000316</td> <td>S W Mansfield (Clerk)</td> <td>Pay to 31st December 2019</td> <td style="text-align: right;">£79.40</td> </tr> <tr> <td>000317</td> <td>HMRC PAYE</td> <td>PAYE liability to 31st December 2019</td> <td style="text-align: right;">£19.80</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td style="text-align: right;">£99.20</td> </tr> </tbody> </table> 14.4) The following income was reported by the Clerk None 14.5) It was unanimously agreed to keep the precept the same as previous years at £1500.00	Cheque No	Payee	Item	Amount	000316	S W Mansfield (Clerk)	Pay to 31 st December 2019	£79.40	000317	HMRC PAYE	PAYE liability to 31 st December 2019	£19.80	Total			£99.20
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Agenda item 15	Date and time of next meeting																
Minute 21/01/20/15	Next meeting date and time was agreed as Tuesday 3 rd March 2020 at 6:30pm in the Village Hall. The meeting was closed at 19:45 hours.																
Agenda item 16	AOB for inclusion on next agenda																
Minute 21/01/20/16	The Green children's home planning application. Cheque £10 for Mr Alan Butterwick Thank you letter for Mr Bill Naylor.																