

These minutes are draft until approved by the Parish Council.

## FLAGG PARISH COUNCIL

### Minutes of the Parish Council Meeting held 2nd February 2021

**Present:** Parish Councillors; Andrew Mycock, Lee Capper, Susan Waldron, Anna Mycock, Jonathon Morgan.

S Mansfield (Clerk of Flagg Parish Council);

Residents Mr Alan and Mrs Barbara Westwood, Mr Peter Sinclair Evans

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 02/02/21/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting . All Councillors present. After some technical issues with Zoom the meeting was called to order by the Chair at 6:40pm
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 02/02/21/02	None
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 02/02/21/03	None
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 02/02/21/04	This item was determined as members of the public were present, but nothing on the agenda required confidential discussion or voting.
Agenda item 5	<b>Minutes of the meeting held Tuesday 1<sup>st</sup> December 2020</b>
<b>Minute</b> 02/02/21/05	The minutes of the previous meeting were confirmed and approved by the Parish Council; proposed by Councillor Andrew Mycock and seconded by Councillor Lee Capper.
Agenda item 6	<b>Matters arising from minutes of previous meeting</b>
<b>Minute</b> 02/02/21/06	6.1) None
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 02/02/21/07	7.1) Visitors spoke on general aspects of the village including traffic levels and current regular use by HGV's of the Parish Council car park.
Agenda item 8	<b>Managed Works</b>
<b>Minute</b> 02/02/21/08	8.1) Cash box for car park – installation now completed by the Chair and is ready for use. There is a need to check that the sign in the car park is correct to guide users to the donation box. 8.2) Broken road safety sign – after conversation with Mrs Brown at the Nursery School it is proposed that the Parish Council contribute to the cost of repair. Councillor Anna Mycock will discuss with Grafika. Also Mrs Brown requests that the sign installed stating “The Children of Flagg Nursery School thank you for parking courteously” is approved by the Parish Council. - Unanimously agreed by the Meeting.
Agenda item 9	<b>Reporting of Highway Defects</b>
<b>Minute</b>	9.1) The condition of the road surface on the road to Monyash past the parish Council paddock is

02/02/21/09	deteriorating. This has been reported by the Clerk but Councillor Jonathan Morgan has photographs and will report this problem again. 9.2) The street light opposite Rose Cottage is not working. 9.3) There is a sunken or broken drain cover near Councillor Morgan's residence. 9.4) The edges of the tarmac in Moor lane are breaking up. 9.5) The sink hole or mine shaft that created a deep depression in the road at the crossroads near Hubberdale Farm was repaired but is now sinking again.																									
Agenda item 10	<b>Policies and Procedures.</b>																									
Minute 02/02/21/10	10.1) New signatories for Bank Account- Chair has put all the documents with the bank by mid December but there is no response from the bank. Clerk to chase up.																									
Agenda item 11	<b>Planning</b>																									
Minute 02/02/21/11	Planning: 11.1) <a href="#">NP/DDD/0121/0028 Planning Application Change of use of agricultural buildings to B1 or B8 Uses, including parking and landscaping. Dale Head Farm Main Road Flagg 11/01/2021</a> The Parish Council requested that the Clerk comment to the Peak Park as follows; 1) The Parish Council questions the need for that number of parking spaces. 2) The Parish Council wonders whether the applicant could give some consideration to the overall appearance of the premises as much of the debris resulting from the change of use is still present on site. 11.2) Parish Councillors discussed progress on the Children's Home at The Green and it was noted that no residents seemed to be there but work was being done at the site including the demolition of some ancillary buildings.																									
Agenda item 12	<b>Chair's Announcements</b>																									
Minute 02/02/21/12	12.1) None																									
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>																									
Minute 02/02/21/13	13.1) Councillor Lee Capper will update and confirm St Thomas's Day Charity payees list. 13.2) Councillor Jonathan Morgan will investigate rents paid for Parish Council lands and look into making the amounts payable more "up to date". 13.3) It was agreed that in 2021 three years St Thomas Day payments would be issued on 21/12/21 covering 2019,2020 and 2021. Thereafter the payments would be issued annually on that date.																									
Agenda item 14	<b>Finance</b>																									
Minute 02/02/21/14	14.1) <b>Current Account balance stands at</b> £ 3521.27 on the bank statement at 5 <sup>th</sup> November 2020 was reported by the Clerk during the meeting. 14.2) <b>Cash Account Balance £3.02p.</b> 14.3) <b>The following expenditure was approved:</b> Proposed Cllr S. Waldron, seconded Cllr A. Mycock. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>02/02/21</td> <td>000342</td> <td>S. Mansfield</td> <td>Salary Dec 2020 &amp; Jan2021</td> <td style="text-align: right;">£79.40</td> </tr> <tr> <td>02/02/21</td> <td>000343</td> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£19.80</td> </tr> <tr> <td>02/02/21</td> <td>000344</td> <td>My Charity Boxes Ltd</td> <td>Secure Donation Box</td> <td style="text-align: right;">£38.98</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Grand Total</b></td> <td style="text-align: right;"><b>£138.18</b></td> </tr> </tbody> </table> 14.4) <b>The following income was reported by the Clerk</b> £110.10 from JW Naylor in respect of 2 years rents for Pipers Yard, Adam Low and the Doms	Date	Chq No	Payee	Item	Amount	02/02/21	000342	S. Mansfield	Salary Dec 2020 & Jan2021	£79.40	02/02/21	000343	HMRC	PAYE	£19.80	02/02/21	000344	My Charity Boxes Ltd	Secure Donation Box	£38.98				<b>Grand Total</b>	<b>£138.18</b>
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Agenda item 15	<b>Date and time of next meeting</b>
<b>Minute</b> 02/02/21/15	Next meeting dates were agreed as 6:30 on Tuesday 6 <sup>th</sup> April, 4 <sup>th</sup> May, 6 <sup>th</sup> Jul, 7 <sup>th</sup> Sept, 2 <sup>nd</sup> Nov.
Agenda item 16	<b>AOB for inclusion on next agenda</b>
<b>Minute</b> 02/02/21/16	Repair of telephone kiosk door.