

These minutes are draft until approved by the Parish Council.

## FLAGG PARISH COUNCIL

### Minutes of the Parish Council Meeting held 10<sup>th</sup> May 2022

**Present:** Parish Councillors; , Andrew Mycock, Susan Waldron, Jonathan Morgan.

S Mansfield (Clerk of Flagg Parish Council);

Residents; 2 members of the public

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 10/05/22/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting. All Councillors present except Lee Capper and Anna Mycock who had sent apologies. The meeting was called to order by the Chair at 7:00 pm.
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 10/05/22/02	None
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 10/05/22/03	None
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 10/05/22/04	This item was determined as not necessary as no items on the agenda were of a confidential nature.
Agenda item 5	<b>Minutes of the meeting held 8<sup>th</sup> March 2022</b>
<b>Minute</b> 10/05/22/05	The minutes of the previous meeting held on 8 <sup>th</sup> March 2022 were not approved by the Parish Council; as an amendment to minute 7.1 was requested by the Chair.
Agenda item 6	<b>Matters arising from minutes of previous meeting</b>
<b>Minute</b> 10/05/22/06	6.1) None
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 10/05/22/07	7.1) None
Agenda item 8	<b>Managed Works</b>
<b>Minute</b> 10/05/22/08	8.1) It was noted that resident Mr Anthony Waldron makes regular checks on the condition of the defibrillator. 8.2) The clerk was requested to include maintenance of defibrillator and other Parish Council assets on future agendas.
Agenda item 9	<b>Reporting of Highway Defects</b>
<b>Minute</b> 10/05/22/09	9.1) Some problems reported already had been attended to regarding potholes and street lights. 9.2) It was noted that there is a large pothole on Moor Lane.
Agenda item 10	<b>Policies and Procedures.</b>

<b>Minute</b> 10/05/22/10	<p>10.1) It was proposed by Cllr. Andrew Mycock that the 9<sup>th</sup> May 2022 version of the Asset register be adopted and updated onto the website. This was seconded by Cllr Susan Waldron and unanimously agreed.</p> <p>10.2) The Parish Councillors thanked Cllr Jonathan Morgan for his work on establishing and collating all the correct information to make the asset register accurate.</p> <p>10.3) Insurance costs for the Parish Council had risen disproportionately from the existing insurer. The Clerk was instructed to seek new quotations from other insurers.</p>																									
Agenda item 11	<b>Planning</b>																									
<b>Minute</b> 10/05/22/11	11.1) Planning: The Parish Council have no comment on the planning application on the agenda relating to The Old Barn, Main Rd Flagg .																									
Agenda item 12	<b>Chair's Announcements</b>																									
<b>Minute</b> 10/05/22/12	12.1) None																									
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>																									
<b>Minute</b> 10/05/22/13	13.1) Jubilee arrangements and grant to fund celebrations are all in progress.																									
Agenda item 14	<b>Finance</b>																									
<b>Minute</b> 01/09/21/14	<p>14.1) Current Account balance standing at £5077.75 on the bank statement 219 at 5<sup>th</sup> May 2022 was reported by the Clerk during the meeting.</p> <p>14.2) Cash Account Balance £3.02p. Councillor Andrew Mycock had not collected from car park donations box prior to this meeting.</p> <p>14.3) <b>.The following expenditure was approved:</b> Proposed Cllr Jonathan Morgan, seconded Cllr Andrew Mycock. Unanimously agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>10/05/2022</td> <td>000366</td> <td>DM Payroll</td> <td>Annual fee</td> <td style="text-align: right;">£108.00</td> </tr> <tr> <td>10/05/2022</td> <td>000367</td> <td>HMRC</td> <td>PAYE 2 months</td> <td style="text-align: right;">£19.80</td> </tr> <tr> <td>10/05/2022</td> <td>000368</td> <td>S. Mansfield</td> <td>Clerks salary 2 months</td> <td style="text-align: right;">£79.40</td> </tr> <tr> <td>10/05/2022</td> <td>000369</td> <td>Chown China</td> <td>Jubilee mugs</td> <td style="text-align: right;">£338.88</td> </tr> </tbody> </table> <p>14.6) <b>The following income was reported by the Clerk</b> Car Park donations = none, Annual Precept of £1500.00 and Donation for parking minibus on grass verge from Open DofE at West Hodec of £50.00 (Intended for use on Child Safety projects)</p>	Date	Chq No	Payee	Item	Amount	10/05/2022	000366	DM Payroll	Annual fee	£108.00	10/05/2022	000367	HMRC	PAYE 2 months	£19.80	10/05/2022	000368	S. Mansfield	Clerks salary 2 months	£79.40	10/05/2022	000369	Chown China	Jubilee mugs	£338.88
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Agenda item 15	<b>Date and time of next meeting</b>																									
<b>Minute</b> 10/05/22/15	<p>Next meeting dates were agreed as 6:30 on Tuesday 5<sup>th</sup> July 2022.</p> <p>The meeting was closed by the Chair at 19:36 pm.</p>																									
Agenda item 16	<b>AOB for inclusion on next agenda</b>																									
<b>Minute</b> 10/05/22/16	Invitation for Rite Directions to attend Parish Council meeting																									