

These minutes are draft until approved by the Parish Council.

FLAGG PARISH COUNCIL

Minutes of the Parish Council Meeting held 5th July 2022

Present: Parish Councillors; , Andrew Mycock, Susan Waldron, Jonathan Morgan, Lee Capper.

S Mansfield (Clerk of Flagg Parish Council);

Residents; 5 members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 05/07/22/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting. All Councillors present except Anna Mycock who had sent resignation from Parish Council. The meeting was called to order by the Chair at 6.30 pm.
Agenda item 2	Variation of Order of Business
Minute 05/07/22/02	It was proposed by the Chair and unanimously accepted that an item be added to the end of the agenda to discuss replacing Anna Mycock.
Agenda item 3	Declarations of Member's Interests
Minute 05/07/22/03	None
Agenda item 4	Determination of Confidential Items
Minute 05/07/22/04	This item was determined as not necessary as no items on the agenda were of a confidential nature.
Agenda item 5	Minutes of the meeting held 8th March 2022 and 10th May 2022
Minute 05/07/22/05	The minutes of the previous meeting held on 10 th May 2022 were approved by the Parish Council. Proposed Councillor Susan Waldron, Seconded by Councillor Jonathan Morgan and unanimously approved. Signed by the Chair. The minutes of the meeting held on 8 th March (which required an amendment by the Clerk) were approved by the Parish Council. Proposed Councillor Jonathan Morgan, Seconded by Councillor Andrew Mycock and unanimously approved. Signed by the Chair.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 05/07/22/06	6.1) None
Agenda item 7	Public Speaking
Minute 05/07/22/07	7.1) A resident requests that all previous minutes and agendas are made available. Action – Clerk. 7.2) Residents wondered if planting in the borders of the car park would improve the appearance of the village. 7.3) Residents brought to the attention of the Parish Council increasing use of the Car Park for overnight parking. It was agreed that a sign would be placed on the Car Park indicating that no overnight parking is allowed there.
Agenda item 8	Managed Works
Minute 05/07/22/08	8.1) Road signs have been delivered and we await delivery of fixing brackets. 8.2) There was a discussion regarding the replacement of the noticeboard. Some quotations had been

	<p>obtained. It was agreed that Councillor Lee Capper would order an aluminium framed noticeboard at a cost of £223.20 including VAT.</p> <p>8.3) The Asset register is complete but any new items to be added when purchased.</p> <p>8.4) It was noted that some local authorities consider one metre or one yard each side of a paved/tarmac surfaced highway to be part of the highway for large vehicles to pass etc.</p> <p>8.5) It was noted that if mowing is to be curtailed to allow wildflower growth then the visibility of Fire Hydrants should be considered.</p> <p>8.6) It was also noted that if mowing is to be curtailed to allow wildflower growth then there would be difficulties showing the grass cutting teams which areas are to be cut and which are to be left uncut</p>															
Agenda item 9	Reporting of Highway Defects															
Minute 05/07/22/09	<p>9.1) Street lights had been repaired and some potholes had been filled with tarmac but not all of them</p> <p>9.2) The road surface on the cut through to Monyash has new subsidence and damage.</p>															
Agenda item 10	Policies and Procedures.															
Minute 05/07/22/10	<p>10.1) It was proposed by Cllr. Andrew Mycock that the 9th May 2022 version of the Asset register be adopted and updated onto the website. This was seconded by Cllr Susan Waldron and unanimously agreed.</p> <p>10.2) The Parish Councillors thanked Cllr Jonathan Morgan for his work on establishing and collating all the correct information to make the asset register accurate.</p> <p>10.3) Insurance costs for the Parish Council had risen disproportionately from the existing insurer. The Clerk was instructed to seek new quotations from other insurers.</p>															
Agenda item 11	Planning															
Minute 05/07/22/11	11.1) Planning: The Parish Council have received no results of planning applications.															
Agenda item 12	Chair's Announcements															
Minute 05/07/22/12	12.1) None															
Agenda item 13	Updates from the Clerk including Correspondence Received															
Minute 05/07/22/13	13.1) AGAR submission is being prepared but it is not clear from auditors, Pkf Littlejohn, what further information is required.															
Agenda item 14	Finance															
Minute 01/09/21/14	<p>14.1) Current Account balance standing at £5190.37 on the bank statement 220 at 1st June 2022 was reported by the Clerk during the meeting.</p> <p>14.2) Cash Account Balance £3.02p. Councillor Andrew Mycock had not collected from car park donations box prior to this meeting.</p> <p>14.3) .The following expenditure was approved: Proposed Cllr Jonathan Morgan, seconded Cllr Andrew Mycock. Unanimously agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>05/07/2022</td> <td>000376</td> <td>HMRC</td> <td>PAYE 2 months</td> <td style="text-align: right;">£19.60</td> </tr> <tr> <td>05/07/2022</td> <td>000375</td> <td>S. Mansfield</td> <td>Clerks salary 2 months</td> <td style="text-align: right;">£79.60</td> </tr> </tbody> </table>	Date	Chq No	Payee	Item	Amount	05/07/2022	000376	HMRC	PAYE 2 months	£19.60	05/07/2022	000375	S. Mansfield	Clerks salary 2 months	£79.60
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	14.6) The following income was reported by the Clerk Car Park donations = £50.70, Jubilee grant from DDDC = 500.00,
Agenda item 15	Date and time of next meeting
Minute 05/07/22/15	Next meeting dates were agreed as 6:30 on Tuesday 6 th September 2022. The meeting was closed by the Chair at 7:30 pm.
Agenda item 16	AOB for inclusion on next agenda
Minute 05/07/22/16	Invitation for Rite Directions to attend Parish Council meeting