

These minutes are draft until approved by the Parish Council.

FLAGG PARISH COUNCIL

Minutes of the Parish Council Meeting held 6th April 2021

Present: Parish Councillors; Andrew Mycock, Lee Capper, Susan Waldron, Jonathon Morgan.

S Mansfield (Clerk of Flagg Parish Council);

Residents None

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 06/04/21/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting . All Councillors present except Councillor Anna Mycock due to short notice of meeting start time. The meeting was called to order by the Chair at 6:30pm
Agenda item 2	Variation of Order of Business
Minute 06/04/21/02	None
Agenda item 3	Declarations of Member's Interests
Minute 06/04/21/03	None
Agenda item 4	Determination of Confidential Items
Minute 06/04/21/04	This item was determined as not necessary as no members of the public were present.
Agenda item 5	Minutes of the meeting held Tuesday 2nd February 2021
Minute 06/04/21/05	The minutes of the previous meeting were confirmed and approved by the Parish Council; proposed by Councillor Andrew Mycock and seconded by Councillor Sue Waldron.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 06/04/21/06	6.1) The Chair had checked the telephone kiosk door and found there to be no problem..
Agenda item 7	Public Speaking
Minute 06/04/21/07	7.1) None
Agenda item 8	Managed Works
Minute 06/04/21/08	8.1) Cash box for car park sign in the car park is correct to guide users to the donation box. Councillor Jonathon Morgan will obtain quotes for a better sign 8.2) Clerk will arrange some landscaping and planting around the edges of the car park.
Agenda item 9	Reporting of Highway Defects
Minute 06/04/21/09	9.1) The Clerk was requested to invite Councillor Stephen Spencer of Derbyshire County Council Highways to the next Parish Council meeting to discuss the condition of the roads around Flagg village.

Agenda item 10	Policies and Procedures.																																													
Minute 06/04/21/10	10.1) New signatories for Bank Account- Should now be completed. Cheques to be signed by new signatories.																																													
Agenda item 11	Planning																																													
Minute 06/04/21/11	11.1) Planning: None notified by post , email or on Peak Park website 11.2) No decisions noted.																																													
Agenda item 12	Chair's Announcements																																													
Minute 06/04/21/12	12.1) None																																													
Agenda item 13	Updates from the Clerk including Correspondence Received																																													
Minute 06/04/21/13	13.1) The current internal auditor has resigned due to other commitment and a new internal auditor needs to be appointed.																																													
Agenda item 14	Finance																																													
Minute 06/04/21/14	<p>14.1) Current Account balance stands at £ 3395.18 on the bank statement at 5th March 2021 was reported by the Clerk during the meeting.</p> <p>14.2) Cash Account Balance £3.02p.</p> <p>14.3) The following expenditure was approved: Proposed Cllr S. Waldron, seconded Cllr A. Mycock.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>06/04/21</td> <td>000345</td> <td>S Mansfield</td> <td>Salary February/March 2021</td> <td style="text-align: right;">£79.40</td> </tr> <tr> <td>06/04/21</td> <td>000346</td> <td>HMRC</td> <td>PAYE February/March 2021</td> <td style="text-align: right;">£19.80</td> </tr> <tr> <td>06/04/21</td> <td>000347</td> <td>Pension Annual Employers Contribution to 31/03/21</td> <td>3% of annual pay £595.85</td> <td style="text-align: right;">£17.85</td> </tr> <tr> <td>06/04/21</td> <td>000348</td> <td>Liz Fitzgibbon</td> <td>Internal Audit to 31/03/20</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>06/04/21</td> <td>000349</td> <td>Diane Malley</td> <td>Payroll for 2021/22</td> <td style="text-align: right;">£108.00</td> </tr> <tr> <td>06/04/21</td> <td>000350</td> <td>Peak Park Parishes Forum</td> <td>Subscription 2021/22</td> <td style="text-align: right;">£6.00</td> </tr> <tr> <td>06/04/21</td> <td>000351</td> <td>Derbyshire Association of Local Councils</td> <td>Annual Subscription 2021/22</td> <td style="text-align: right;">£70.39</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">Grand Total</td> <td style="text-align: right;">£371.44</td> </tr> </tbody> </table> <p>14.4) The following income was reported by the Clerk None</p>	Date	Chq No	Payee	Item	Amount	06/04/21	000345	S Mansfield	Salary February/March 2021	£79.40	06/04/21	000346	HMRC	PAYE February/March 2021	£19.80	06/04/21	000347	Pension Annual Employers Contribution to 31/03/21	3% of annual pay £595.85	£17.85	06/04/21	000348	Liz Fitzgibbon	Internal Audit to 31/03/20	£70.00	06/04/21	000349	Diane Malley	Payroll for 2021/22	£108.00	06/04/21	000350	Peak Park Parishes Forum	Subscription 2021/22	£6.00	06/04/21	000351	Derbyshire Association of Local Councils	Annual Subscription 2021/22	£70.39				Grand Total	£371.44
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Agenda item 15	Date and time of next meeting																																													
Minute 06/04/21/15	Next meeting dates were agreed as 6:30 on Tuesday 4 th May, 6 th Jul, 7 th Sept, 2 nd Nov. The meeting was closed by the Chair at 19:11 pm																																													
Agenda item 16	AOB for inclusion on next agenda																																													
Minute 06/04/21/16	Annual Parish Meeting Agenda to posted early on the notice board and website.																																													