

These minutes are draft until approved by the Parish Council.

## FLAGG PARISH COUNCIL

### Minutes of the Parish Council Meeting held 7<sup>th</sup> September 2021

**Present:** Parish Councillors; Andrew Mycock, Lee Capper, Susan Waldron, Jonathon Morgan.

S Mansfield (Clerk of Flagg Parish Council);

Residents One

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 07/09/21/01	Parish Councillors present were noted on the Attendance register by the Clerk prior to the commencement of the meeting . All Councillors present. The meeting was called to order by the Chair at 6:30pm
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 07/09/21/02	None
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 07/09/21/03	None
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 07/09/21/04	This item was determined as not necessary as no members of the public were present.
Agenda item 5	<b>Minutes of the meeting held 1<sup>st</sup> June 2021</b>
<b>Minute</b> 07/09/21/05	The minutes of the previous meeting held on 1 <sup>st</sup> June 2021 were confirmed and approved by the Parish Council; proposed by Councillor Lee Capper and seconded by Councillor Andrew Mycock.
Agenda item 6	<b>Matters arising from minutes of previous meeting</b>
<b>Minute</b> 07/09/21/06	6.1) None
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 07/09/21/07	7.1) None
Agenda item 8	<b>Managed Works</b>
<b>Minute</b> 07/09/21/08	8.1) New sign from Grafika – now done 8.2) Clerk to ask Jamie Stafford if he is making any more Remembrance Tommies. 8.3) Councillor Anna Mycock to let Clerk know if more poppies are required. 8.4) The Parish Council thanked Councillor Jonathan Morgan for his research work on the St Thomas Day Charity income and his interesting discoveries regarding the land ground rents that form that income.
Agenda item 9	<b>Reporting of Highway Defects</b>
<b>Minute</b> 07/09/21/09	9.1) None to report

Agenda item 10	<b>Policies and Procedures.</b>																														
<b>Minute</b> 07/09/21/10	10.1) Signatories on bank account – now all done.																														
Agenda item 11	<b>Planning</b>																														
<b>Minute</b> 07/09/21/11	11.1) Planning: None notified by post , email or on Peak Park website prior to agenda being issued but application dated 3/9/2021 was discussed and the Parish Council had no objections, 11.2) No decisions noted.																														
Agenda item 12	<b>Chair's Announcements</b>																														
<b>Minute</b> 07/09/21/12	12.1) The wasps nest on the bus shelter will be removed.																														
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>																														
<b>Minute</b> 07/09/21/13	13.1) The Clerk has made arrangements with The Ford Partnership of Alton and Uttoxeter to audit the Parish Council Accounts. Councillor Morgan will confirm this by telephone with Keith Ford.																														
Agenda item 14	<b>Finance</b>																														
<b>Minute</b> 01/09/21/14	<p>14.1) <b>Current Account balance stands at £ 4233.54</b> on the bank statement at 5<sup>th</sup> May 2021 was reported by the Clerk during the meeting.</p> <p>14.2) <b>Cash Account Balance £3.02p. Councillor Andrew Mycock has collected £25.86 from car park donations box. Clerk to pay that money into bank account.</b></p> <p>14.3) <b>The following expenditure was approved:</b> Proposed Cllr S. Waldron, seconded Cllr A. Mycock.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>07/09/21</td> <td>000355</td> <td>Alan Sisson</td> <td>British Legion Poppies 2020</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>01/09/21</td> <td>000356</td> <td>S Mansfield</td> <td>Salary 2021</td> <td style="text-align: right;">£79.40</td> </tr> <tr> <td>07/09/21</td> <td>000357</td> <td>HMRC</td> <td>PAYE 2021</td> <td style="text-align: right;">£19.80</td> </tr> <tr> <td>07/09/21</td> <td>000358</td> <td>Grafika</td> <td>Car Park – new sign</td> <td style="text-align: right;">£138.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Grand Total</b></td> <td style="text-align: right;"><b>£267.20</b></td> </tr> </tbody> </table> <p>14.4) <b>The following income was reported by the Clerk</b> Car Park donations = £25.68</p>	Date	Chq No	Payee	Item	Amount	07/09/21	000355	Alan Sisson	British Legion Poppies 2020	£30.00	01/09/21	000356	S Mansfield	Salary 2021	£79.40	07/09/21	000357	HMRC	PAYE 2021	£19.80	07/09/21	000358	Grafika	Car Park – new sign	£138.00				<b>Grand Total</b>	<b>£267.20</b>
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Agenda item 15	<b>Date and time of next meeting</b>																														
<b>Minute</b> 07/09/21/15	Next meeting dates were agreed as 6:30 on Tuesday 2 <sup>nd</sup> Nov. The meeting was closed by the Chair at 19:24 pm																														
Agenda item 16	<b>AOB for inclusion on next agenda</b>																														
<b>Minute</b> 07/09/21/16	Lamppost Poppies and Tommies																														