

FLAGG PARISH COUNCIL

Locum Clerk: Lesley Brown. Holly Cottage, Well Street Brassington, DE4 4HJ

Email: clerk.flaggparishcouncil@gmail.

Unapproved Minutes of the Annual and Ordinary Meetings of Flagg Parish Council, held in the Village Hall on Monday 15th May 2023.

Present: Cllr Morgan, Cllr Capper, Cllr Mycock.

Lesley Brown (Locum Clerk). 5 members of the public.

05/23/1	Election of Chair Cllr Morgan was elected to remain as Chair. Proposer Cllr Mycock. Seconder Cllr Capper.
05/23/2	Election of Vice Chair Cllr Mycock was elected to stand as Vice Chair. Proposer Cllr Capper. Seconder Cllr Morgan.
05/23/3	Co-option of new councillors. 2 applications were received. Chris Westwood was present as a member of the public and was duly co-opted onto Flagg Parish Council. The 2 nd applicant was unable to attend the meeting.
05/23/4	Signing of Acceptance of Office and Declaration of Pecuniary Interests. Acceptance Forms were duly signed by councillors and the locum Clerk. It was agreed that Declaration of Interest Forms would be emailed to councillors for completion and forwarding to the Monitoring Officer. A copy should also be sent to the Clerk.
05/23/5	Review of Council Policies Cllr Morgan reported that most Policies were on the council website. The Clerk agreed to check that they were all recently reviewed.
05/23/6	Chairman's Report Cllr Morgan spoke of issues that had arisen as a result of the previous Clerk who had officially resigned in February due to illness. The last Parish Council meeting was held in November 2022 and Cllr Morgan has managed to bring most of the PC records up to date. The annual Audit is now being dealt with and it was agreed that Keith Ford should be asked to undertake the Internal Audit, with the aim of being able to submit the relevant documents within the appointed time scale for this year.
	Conclusion of Annual Meeting and continuation with the Ordinary Meeting
05/23/1	Apologies for Absence None
05/23/2	Declaration of Interests None
05/23/3	Public Speaking Thanks were given to the hard work done by Flagg Parish Council during the past year and also for the organisation of the Coronation Celebration, which had been a great success.
05/23/4	Approval and Ratification of the Minutes of the previous meeting The Council resolved to accept the Minutes of the previous meeting, held on November 1 st 2022, as a true record of that meeting. Proposer Cllr Mycock. Seconder Cllr Capper.
05/23/5	Finance & Administration a) Banking & Signatories Cllr Morgan is in the process of updating bank signatories. At present Cllr Mycock is the only current councillor able to sign cheques. Cllr Morgan and Cllr Capper are to be added

	<p>and 2 names of previous councillors are to be removed. The address for communication and statements has been updated to that of Cllr Morgan. The balance in Nat West Bank as at May 5th 2023 was £5,665.87, including £1,500.00 Precept</p> <p>b) Summary of Payments due</p> <table border="1"> <tr> <td>Jonathan Morgan (reimburse Coronation Mugs)</td> <td>£ 324.00</td> </tr> <tr> <td>Graphica Speed Road Signs</td> <td>£ 272.40</td> </tr> <tr> <td>DALC subscription</td> <td>£ 81.87</td> </tr> <tr> <td>Zurich Insurance Renewal</td> <td>£ 196.00</td> </tr> <tr> <td>TOTAL</td> <td>£ 874.27</td> </tr> </table> <p>Payments to be confirmed Final salary to Steven Mansfield (Cllr Morgan will discuss with SM) Insurance Renewal for Village Hall (355.58)</p> <p>An invoice for £6.00 Annual subscription to Peak Park Forum was received. It was agreed that the membership should not be renewed.</p>	Jonathan Morgan (reimburse Coronation Mugs)	£ 324.00	Graphica Speed Road Signs	£ 272.40	DALC subscription	£ 81.87	Zurich Insurance Renewal	£ 196.00	TOTAL	£ 874.27
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05/23/6	<p>Parish Matters & Maintenance Cllr Morgan had received a letter from Sue Naylor regarding Village Hall finances. Due to a large decrease in lettings and problems with excessive electricity charges, the Parish Council was asked for help in meeting financial commitments. Cllr Mycock has been involved in trying to get reliable and accurate readings and in the supply of a Smart Meter. Ways in which bookings could be increased were discussed and it was agreed that this should be put on the next Agenda. The Insurance renewal is the most urgent need and councillors agreed that this should be their first offer of support.</p>										
05/23/7	<p>Training Opportunities & Councillor Comments Councillors expressed an interest in attending DALC training courses and the Clerk agreed to forward a list of forthcoming possibilities.</p>										
05/23/8	<p>Date of next meeting This was arranged for Monday June 19th starting at 6.30pm in the Village Hall</p>										