

FLAGG PARISH COUNCIL

Clerk: Lesley Brown. Holly Cottage, Well Street Brassington, DE4 4HJ

Email: clerk.flaggparishcouncil@gmail.

Minutes of the meeting of Flagg Parish Council, held in the Village Hall on Monday 13th November 2023.

Present: Cllr Morgan (Chair), Cllr Mycock (Vice Chair), Cllrs Westwood, Capper and Harris. Lesley Brown (Clerk). 2 members of the public.

11/23/1	Apologies for Absence None								
11/23/2	Declaration of Interests None								
11/23/3	Approval & Signing of the Clerk's Contract The previous Clerk's contract has to be updated and sent to councillors and the new Clerk. It will be approved and signed at the January 2024 meeting.								
11/23/4	Public Speaking Cllr Morgan had received a request from Sarah Dines office to include an article from her in the village magazine. As no suitable publication exists, Flagg cannot offer help.								
11/23/5	Approval and Ratification of the Minutes of the previous meeting The Minutes of the meeting held on September 11 th were approved and signed by the Chair. The Clerk will e mail a copy to Cllr Morgan to post on the website.								
11/23/6	<p>Finance & Administration</p> <p>a) Banking Responsibilities Cllr Morgan confirmed that Cllr Morgan and Cllr Capper are signatories and that the Clerk's name and address will replace Cllr Morgan's as the main bank contact. The balance in Nat West Bank as at 5th October 2023 was £3,645.77.</p> <p>b) The Clerk has been added to the PC Payroll. Payslips for October and November were received and a cheque for those months given.</p> <p>Payments due</p> <table border="1" style="width: 100%;"> <tr> <td>Clerk Salary October</td> <td style="text-align: right;">86.44</td> </tr> <tr> <td>Clerk Salary November</td> <td style="text-align: right;">86.44</td> </tr> <tr> <td>Village Hall Rent 10/5/2022 – 27/07/2023</td> <td style="text-align: right;">126.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">298.88</td> </tr> </table> <p>The Clerk will request an annual invoice for Village hall rent from September 2023 to July 2024. A Wayleave annual cheque payment of 10.29 was received. The Clerk was asked to request a grid reference so the location can be correctly identified.</p>	Clerk Salary October	86.44	Clerk Salary November	86.44	Village Hall Rent 10/5/2022 – 27/07/2023	126.00	TOTAL	298.88
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11/23/7	Review & Approval of FPC Financial Regulations & Code of Conduct Councillors had received updated copies of these documents. Both were approved and signed by the Chair.								
11/23/8	Parish Matters & Maintenance Councillors agreed that the Christmas Tree & lights should be put up on Friday 8 th December at 6.30pm. Cllr Morgan will request delivery of the Grafika road signs.								
11/23/9	Date of next meeting This was arranged for Monday 15 th January 2024 starting at 6.30pm in the Village Hall								