

FLAGG PARISH COUNCIL

Clerk: Lesley Brown. Holly Cottage, Well Street Brassington, DE4 4HJ

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Minutes of the Annual and Ordinary Meetings of Flagg Parish Council, held in the Village Hall on Monday 20th May 2024.

Present: Cllr Morgan, Cllr Capper, Cllr Mycock, Cllr Harris

Lesley Brown (Clerk). 4 members of the public.

05/24/1	Election of Chair Cllr Morgan was elected to remain as Chair. Proposer Cllr Mycock. Secunder Cllr. Westwood
05/24/2	Election of Vice Chair Cllr Mycock was elected to stand as Vice Chair. Proposer Cllr Capper. Secunder Cllr Morgan.
05/24/3	Signing of Acceptance of Office and Declaration of Pecuniary Interests. Acceptance Forms were duly signed by councillors and the Clerk. Declaration of Pecuniary Interest Forms are up to date.
05/24/4	Review and Approval of Risk Assessment Policy Councillors had received copies of the updated policy, which was duly approved and signed by the Chair.
05/24/5	Chairman's Report Cllr Morgan reported on the amount of work achieved in the last year, rectifying things which had been overlooked, bringing Policies up to date and ensuring that the Parish Council website is now compliant. A more stable year ahead is now possible. Cllrs thanked him for his diligence.
	Conclusion of Annual Meeting and continuation with the Ordinary Meeting
05/24/1	Apologies for Absence None
05/24/2	Declaration of Interests None
05/24/3	Public Speaking The ongoing pothole problem was mentioned and a query was raised as to whether any criteria was in place for judging levels of need for repair. Cllr Harris proposed walking round the village and using What 3 Words to mark pothole locations. These would be posted on the DCC website. Black plastic left along the road to Town Head Farm was reported as a hazard. Cllr Harris agreed to speak to the farmer. Cllr Morgan reported meeting with PCSO Antony Boswell during Speed Testing in the village. Mr Boswell is keen to learn about activity in Flagg and expressed his interest in attending a PC meeting. Parking issues outside the Nursery School and the possibility of restrictive lines on the road were raised as an area where advice would be useful.
05/24/4	Approval and Ratification of the Minutes of the previous meeting The Council resolved to accept the Minutes of the previous meeting, held on 15 th April, as a true record of that meeting.
05/24/5	Finance & Administration a) Banking Mandate The Clerk filled in the NatWest bank form to add her name to the account. This was forwarded to Cllrs Morgan and Capper for their signatures and returned to the bank. The Clerk will check the situation in the next few weeks if no information is forthcoming before then.

	<p>b) Current Financial Situation The total in the NatWest Current Account as at 30th April was £4,676.50, including the Precept of £2,000.</p> <p>c) Summary of Payments for Approval</p> <table border="1" data-bbox="245 327 1161 506"> <tr> <td>Clerk Salary April</td> <td>£ 153.35</td> </tr> <tr> <td>Clerk Salary May</td> <td>£ 103.17</td> </tr> <tr> <td>Zurich Insurance Renewal</td> <td>£ 196.00</td> </tr> <tr> <td>Reimburse Cllr Morgan Defibrillator parts</td> <td>£ 431.99</td> </tr> <tr> <td>TOTAL</td> <td>£ 884.51</td> </tr> </table> <p>It was agreed that HMRC payments for Month1 (£12.80) & Month 2 (£13.00) should be paid online by the Clerk and reimbursed at the next PC meeting. Fund raising for defibrillator expenses was discussed. Donations from the public could be accepted.</p> <p>d) Approval of Governance Statement Cllrs were given copies of the Agar Form. This was duly filled in and signed by the Chair and the Clerk.</p> <p>e) Approval of Statement of Accounts Cllrs were given copies of the Agar Form, prepared and signed by the Clerk/RFO. This was approved & signed by the Chair.</p> <p>f) Approval of Certificate of Exemption Cllr were given copies of the Agar Form which was duly signed by the Chair and the Clerk.</p> <p>g) Invoices for Flagg Parish Council Land Rental payments had been prepared by the Clerk, covering the period 2019-2024. These were handed to Cllr Capper who agreed to deliver them to the relevant people. Money collected will be divided and donated to the widows of the village in agreement with The Thomas Day Charity regulations.</p>	Clerk Salary April	£ 153.35	Clerk Salary May	£ 103.17	Zurich Insurance Renewal	£ 196.00	Reimburse Cllr Morgan Defibrillator parts	£ 431.99	TOTAL	£ 884.51
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05/24/6	<p>Planning NP/DDD/0424/0459 – Single storey rear and side extension to accommodate ‘Dog Room/Mud Room’. The Orchard, Main Road, Flagg. Details had been forwarded to Cllrs. No objections were raised.</p>										
05/24/7	<p>Parish Matters & Maintenance</p> <p>a) Defibrillator Update and Training Stephen Trowbridge has checked the defibrillator. Several items were needed to ensure its reliability. Relevant parts were ordered and paid for by Cllr Morgan (item 5/24/5c reimbursement). A date for training will be confirmed.</p> <p>b) Beer Festival Cllr Harris has obtained a list of local breweries from Dave Cooper who organises the Elton Beer Festival and will continue his enquiries with a view to holding the event this summer.</p> <p>c) Housing Needs Survey DDDC are planning to hold a Housing Needs Survey and have asked if Flagg would like to be included. The aim is to ascertain the number of households in need of housing and discover the type of housing needed. Cllr Mycock stated that he had tried to get permission to build some years ago and was told that proof of need was required. The Clerk was asked to gain more information from DDDC before FPC would become involved.</p> <p>d) Query regarding Town End Farm Concern has been expressed about K & Kays Reclamation business. A rough sign has been placed next to a road sign and objects for sale are left on the verge. This is both unsightly and potentially unsafe. It was suggested that the Clerk contact Cllr Dermot Murphy (DCC) to discover who should be contacted and if any action can be taken.</p>										
05/24/8	<p>Date of next meeting This was arranged for Monday July 8th starting at 6.30pm in the Village Hall</p>										