

FLAGG PARISH COUNCIL

Clerk: Lesley-Ann Brown. Holly Cottage, Well Street Brassington, DE4 4HJ

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Minutes of the meeting of Flagg Parish Council, held in the Village Hall on
Monday 3rd March 2025.

Present: Cllr Morgan (Chair), Cllr Mycock (Vice Chair), Cllr Harris, Westwood,
Capper. Lesley-Ann Brown (Clerk). 6 members of the public.

03/25/1	Apologies for Absence	None						
03/25/2	Declaration of Interests	None						
03/25/3	Public Speaking A member of the public queried why items brought up at a meeting were not followed up. Although Draft Minutes are not published, Approved Minutes are available on the noticeboard and the PC Website. The K& K Reclamation sign was again mentioned. Enquiries have revealed that the business is legitimate, but the main complaint is that the sign is unsightly. The Clerk will try to find out if any regulations regarding size and quality of signage exist. Stephen Trowbridge requested that a notice about First Responders be put on the PC Website. Cllr Morgan agreed to do this. A request for Flagg to join with other local Parish Councils in funding the First Responders team was given by Mr Trowbridge. He agreed to forward a list of items needed and the issue will be put on the May Agenda. Mr Trowbridge stated that he had reported 2 blocked drains to the Council. Observations regarding the state of the roads due to potholes were made. Highways have been informed, but progress with repairs is slow. Cllr Mycock agreed to report a recent pothole mentioned.							
03/25/4	Approval and Ratification of the Minutes of the previous meeting The Council resolved to approve the Minutes of the last meeting, held on 20 th January 2025 as a true record of that meeting. Proposer Cllr Capper; Seconder Cllr Mycock.							
03/25/5	Finance & Administration a) On-line Banking The process has begun in transferring to on-line banking. The Clerk’s access now has to be completed and this should take place in the next few weeks. b) Current Financial Statement The balance in the NatWest Current A/C as at 27 th January 2025 was £3,056.22, of which £302.50 is reserved as St Thomas Day Charity Rent payments. c) Approval of Payments Due The following payments were agreed <table><tr><td>Clerk Salary February</td><td>£ 103.17</td></tr><tr><td>DALC annual subscription</td><td>£ 113.26</td></tr><tr><td>TOTAL</td><td>£ 216.43</td></tr></table> d) Change of Payroll Management e) The Clerk has notified the current payroll administrator that the contract will terminate on 31 st March 2025. Payroll will be taken over by J.S.Marriott & Co. f) Appointment of Internal Auditor It was agreed that a DALC Auditor should be appointed. Dalc Subscription		Clerk Salary February	£ 103.17	DALC annual subscription	£ 113.26	TOTAL	£ 216.43
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	The basic rate DALC subscription was agreed.
03/25/6	<p>Clerk's report & Correspondence</p> <p>The Clerk had contacted DDDC regarding the need for replacement litter and dog waste bins outside Orchard House on Main Road. The information given was that a Belly Bin had been supplied instead and that the situation would be reviewed in July, before which no action would be taken. There was no prior consultation about this and it was agreed that separate bins would be requested nearer July.</p> <p>Following the recent Housing Needs Survey, the Clerk emailed to invite Niki Wells, Housing and Enabling Officer and a colleague to the meeting. An 'Out of Office' reply was received, but it is hoped that they would be available to attend the May meeting and give an update.</p>
03/25/7	<p>Parish Matters & Maintenance</p> <p>a) Village Hall Minutes Item 11a in the Minutes of 13th January 2025 refers to monies from the PC Beer Festival, which were promised, but not received. Cllr Morgan will transfer remaining profits to the Village Hall bank account. An invoice for the cost of PC meetings will again be requested.</p> <p>b) FPC Website There is some confusion over historic invoices, but present hosting runs until January 2026. Cllr Morgan will check the hosting fee for future discussion. The Clerk was asked to check regulations regarding .org.gov.uk email addresses for the Website and for councillors.</p>
03/25/8	<p>Date of next meeting</p> <p>This will be the Annual General meeting, followed by the Ordinary PC meeting and will take place on Monday 12th May 2025, starting at 6.30pm</p>