

## FLAGG PARISH COUNCIL

Locum Clerk: Peter Leppard clerk.flaggparishcouncil@gmail

### **DRAFT** Minutes of the meeting of Flagg Parish Council, held in the Village Hall on Thursday 29 January 2026 at 6.30pm

**Present:** Cllrs Morgan (chair), Harris, Mycock and Naylor

**Also in attendance:** P Leppard (Clerk)

01/26/1	<b>Apologies for Absence</b> Cllr Capper										
01/26/2	<b>Declaration of Interests</b> None										
01/26/3	<b>Appointment of Locum Clerk</b> It was resolved that Peter Leppard be employed as the Council's Locum Clerk until further notice.										
01/26/4	<b>Public Speaking</b> No members of the public were present.										
01/26/5	<b>Approval of the minutes of the previous meeting</b> It was resolved to approve the minutes of the meeting of 3 November 2025 (after making one amendment to the draft).										
01/26/6	<b>Clerk's report</b> It was noted that the Locum Clerk had as yet been unable to gain access to the Clerk's email account. It was agreed that Cllr Morgan would contact the previous Clerk to seek her assistance.										
01/26/7	<b>Website &amp; email</b> It was resolved to accept a quotation from Parish Online for a new website and e-addresses in the sum of £300pa (discounted to £200 in the first year).										
01/26/8	<b>Finance</b> a) Current financial position: The Locum Clerk had yet to gain access to the Council's bank account, but he reported there had been 4 payments made since the previous meeting, totalling £358.59. b) It was resolved to authorise the following payments: <table><tr><td>Clerk salary November</td><td>£ 97.33</td></tr><tr><td>Clerk salary December</td><td>£ 97.33</td></tr><tr><td>HMRC 3<sup>rd</sup> quarter</td><td>£ 66.60</td></tr><tr><td>Village Hall room hire (invoice 20 Jan)</td><td>£156.00</td></tr><tr><td><b>TOTAL</b></td><td><b>£417.26</b></td></tr></table> c) Precept: It was resolved to advise DDDC that the Council's precept for FY2026/27 will be £2,400, noting that in addition it may be necessary to take a small amount from the Council's reserves.	Clerk salary November	£ 97.33	Clerk salary December	£ 97.33	HMRC 3 <sup>rd</sup> quarter	£ 66.60	Village Hall room hire (invoice 20 Jan)	£156.00	<b>TOTAL</b>	<b>£417.26</b>
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01/26/9	<b>Planning</b> There were no applications to consider.										
01/26/10	<b>Parish maintenance matters</b> It was resolved to request County Cllr Adams to lobby for the lane between Dale Head Farm and Moorfields Farm to be added to the resurfacing programme.										
01/26/11	<b>Clerk vacancy</b> It was resolved that Cllr Morgan will circulate to all councillors the current job advert, to enable them to review how it might be made more attractive.										
01/26/12	<b>Annual Parish Meeting</b> It was agreed to decide the date for this at the Council's March meeting.										
01/26/13	<b>Date of next meeting</b> This was resolved to be on Monday 16 March at 6.30pm in the Village Hall.										

The meeting closed at 7.20pm.